



2018 ENTRY INFORMATION & INSTRUCTIONS

Dear Current and Future Michigan Victory Games Athletes and Coaches:

Planning for 2018 Michigan Victory Games has started!!!!

We are proud to have many returning athletes and coaches again this year, but would like to challenge every team to increase their numbers!!!! Can you do it?!?!?! I hope so! The more the merrier!

Please join us for our 2018 MVG at Case Hall on the Michigan State University Campus in East Lansing, Michigan on Thursday, May 17- Sunday 20, 2018.

The Games Staff is ALWAYS looking for those interested in becoming more active and becoming an integral part of the Games. If you know of coaches, athletes or volunteers that would be a great asset as a board member or games staff, please do not hesitate to encourage them to get in touch with me.

You can register online. To register for MVG 2018, visit the online registration site at <http://www.StriveRTS.com/mvg/>. Please review the information carefully. Some of the information has changed in order to better accommodate our 2018 MVG needs. Some documents will be made available to complete online, while others may require you to print and submit to the MVG administration staff. Please review and complete all the forms in their entirety.

Please review the provided information and contact me should you have further questions or concerns. I can be reached at (248) 922-1236 phone or by e-mail at StellaH@StriveRTS.com.

We are also ALWAYS looking for silent auction prizes and volunteers. Do your best to help us out or connect us with those who might help us out by being able to donate prizes, be a sponsor or volunteer.

Best Regards,

Stella A. Husch, MSA, CTRS, CBIS
Michigan Victory Games Director

ATHLETE AND COACH REGISTRATION INFORMATION:

Please read all materials carefully. Return completed forms with a **payment of at least 50% post marked no later than Friday, February 1, 2018.** Checks must be made out to “Michigan Disability Sports Alliance” or “MiDSA”. Payments and forms can be sent to the following address:

**Michigan Victory Games
C/O Strive, Inc.
Attn: Stella Husch, Games Director
7111 Dixie Hwy, #123, Clarkston, MI 48346**

FORMS PROVIDED FOR YOUR COMPLETION INCLUDE THE FOLLOWING:

EACH HEAD COACH (OR INDEPENDENT ATHLETE) MUST COMPLETE:

The head coach for each team will be given a “team code” in order to add athletes/ coaches to their team roster. It is up to the head coach to continue to update information online as needed. Some forms will be required to be printed and sent in to MVG.

New athletes on a team will not be able to proceed passed the information page. A classification date/ time will need to be set up prior to submitting events. Please contact the MVG administration to do so.

- Payment Form (includes costs for all athletes, coaches/ aides, meals and parking needs)
- MIDSA Membership Payment Form (each athlete and coach/ aide must complete). If you are a “LIFETIME MEMBER” you will need to complete form and put that information on form.
- Housing Assignment Form (must complete for each athlete and coach/ aide whether staying on campus or not)

Athlete Forms (each form below needed for each athlete):

- Athlete Registration Form
- Athlete Event Competition Form (**New athletes will need to be classified. Contact Stella Husch to set up classification date prior to completing this form.**)
- Athlete Liability Waiver Signature verified online
- Photo Release Signature verified online
- Background check initialed by athlete verified online
- Athlete Health Form (page 1) (To be printed and sent in)
- Athlete Health Form (PHYSICIAN TO COMPLETE) (page 2) (To be printed and sent in)
- Athlete MiDSA membership Form. (If lifetime member, please indicate so on form)

Coach/ Aide Forms (each form below needed for each coach or aide):

- Coach Registration Form
- Coach Health Form
- Coach Liability Waiver Signature verified online
- Coach Photo Release Signature verified online
- Background check initialed by coach verified online
- Coach MiDSA Membership Form

INDEPENDENT ATHLETE REGISTRATION FOLLOW:

Each independent athlete will be given a “team code” in order to add athletes/ coaches to their own roster. **HEAD COACHES will be given this code. You will need to ask your head coach for it.** It is up to the independent athlete to continue to update information online as needed. Some forms will be required to be printed and sent in to MVG.

New independent athletes will not be able to proceed after the information page. A classification date/ time will need to be set up prior to submitting events. Please contact the MVG administration to do so.

INDEPENDENT ATHLETE*** MUST COMPLETE FOR HIMSELF:

- Payment Form
- Athlete Event Competition Form (New athletes will need to be classified. Contact Stella Husch to set up classification date prior to completing this form).
- Athlete MIDSA Membership Payment Form
- Housing Assignment Form (If not staying on campus, please include form and write where independent athlete is staying in local area).
- Athlete Registration Form
- Athlete Liability Waiver Signature verified online
- Photo Release Signature verified online
- Background check initialed by athlete verified online
- Athlete Health Form (page 1) (to be printed and sent in)
- Athlete Health Form (PHYSICIAN TO COMPLETE) (page 2) (to be printed and sent in)

***If Independent athlete requires a “personal assistant” or “care aide”, please complete Coach paperwork. Same coach fees apply.

Independent Athlete’s Coach/ Aide Forms:

- Coach/ Aide Registration Form
- Coach/ Aide Health Form
- Coach/ Aide Liability Waiver Signature
- Coach/ Aide Photo Release Signature
- Background check initialed by Coach/ Aide
- Coach MiDSA Membership Form

MICHIGAN VICTORY GAMES REGISTRATION COSTS

Option 1: The total 4-day registration fee (Thursday- Sunday) **WITH HOUSING will be \$210.00** per athlete/coach/aide.

This will include:

- | | |
|-------------------|-----------------------------|
| 1. Room and Board | 3. Games Operating Cost |
| 2. Entry Fee | 4. Saturday’s Victory Party |

Option 2: The total 4-day registration fee (Thursday- Sunday) **WITHOUT HOUSING will be \$150** per athlete/coach/aide.

This will include:

- | | |
|--------------|-----------------------------|
| 1. Meals | 3. Games Operating Cost |
| 2. Entry Fee | 4. Saturday’s Victory Party |

We have eliminated the 1- day Open Registration. The above are your two options for registering.

THIS COST DOES NOT INCLUDE BOWLING. BOWLING IS NOW HELD ON THURSDAY AND HAS AN ADDITIONAL COST OF \$10 PER PARTICIPANT. **Remember that we are at the same bowling location, Royal Scot Lanes, which is an OFF- CAMPUS location.**

****All Athletes & Coaches/ Aides** must be current members of Michigan Disability Sports Alliance (MiDSA). We request that every athlete and coach complete the membership form and mail in in accordance to the registration guidelines.

MICHIGAN VICTORY GAMES PAYMENT

All team or independent athlete registrants are required to send a minimum of 50% payment per athlete/coach with their registration packet and must be postmarked by **Friday, February 1, 2018.** Make checks or money orders payable to: Michigan Disability Sports Alliance (MiDSA). Please record "independent athlete" or your "team name" on the check or money order. Please also keep a record of all forms and payment for your records to avoid administration issues.

The remaining portion of your payment must be postmarked by **Friday March 31, 2018**, at which point NO REFUNDS will be given unless written medical excuse is provided by a physician as to why not able to attend. **With provided medical excuse, 50% of a paid registration fee will be refunded.** Registrations may be transferred to another coach/ athlete name if there is a valid medical excuse.

OUTSTANDING OR LATE REGISTRATION PAPERWORK

Outstanding forms and/ or forms not completed in its entirety not received by March 31, 2018 deadline will be assessed an **additional \$5.00 per page late fee per athlete/ coach/ aide.** **THIS PER PAGE LATE FEE WILL BE STRICTLY ENFORCED.**

CANCELLATION / REFUND POLICY

ALL CANCELLATIONS MUST BE RECEIVED IN WRITING BY 5:00 PM March 31, 2018. Cancellation notices must be submitted *IN WRITING* to Stella Husch, Michigan Victory Games, C/O Strive, Inc., 7111 Dixie Hwy, #123, Clarkston, MI 48346 or by fax at (248) 922-1235. **Notice to other parties will not be accepted.** NO REFUNDS will be given unless a written medical excuse provided by a physician as to why not able to attend is provided. **With provided medical excuse, 50% of a paid registration fee will be refunded.** Registrations may be transferred to another coach/ athlete name if there is a valid medical excuse.

No refunds will be given to anyone canceling after 5:00 PM, March 31, 2018.

HOUSING AND FOOD

Arrangements have been made with Michigan State University for meals. The total 4- day package to athletes includes lodging in a double room with the following meals:

Thursday:	NO MEALS PROVIDED
Friday:	Breakfast, Lunch, and Dinner
Saturday:	Breakfast, Lunch, and Dinner
Sunday:	Breakfast

To expedite your arrival, we there is the roommate assignment form for you to submit with your registration. Place 4 people per suite & put two people per bedroom. Remember they will be sharing a bathroom with the people in the other bedroom. **If someone requires a single room, you will be assessed an additional \$50 for that single room (for entire weekend) request unless you have no other persons on your team left to match as a roommate.** The payment form allows you to purchase additional meals for friends and family if needed. Please complete form for additional meal tickets.

ONSITE CHECK IN

Will be held Thursday, May 17th 2018 from 11:00AM-2:00PM in the lobby of North Case Hall. PLEASE DO NOT ASK TO CHECK IN EARLIER THAN THIS TIME. After 2 pm, each team will have to wait until after the OPENING CEREMONIES to check in as we are trying to pay respect to the event and its traditions. It is getting increasingly more expensive to hold the MVG at Michigan State University. Please do not come into the command center as volunteer and games staff registration will be taking place at the same time in that location.

AVAILABLE EVENTS

Enclosed you will find a senior division event list and a junior division event list. When completing your athlete's individual event form, make sure the event is listed on the sheet. When scheduling athletes, please consider athletes physical condition, fatigue level, and location of events. *Athletes MAY NOT be able to participate in all of the events due to event schedule. Please choose most appropriate option. Not all events are offered in every class.* You may schedule as many events, as you deem appropriate. **GAMES DIRECTOR & EVENT COORDINATORS RESERVE THE RIGHT TO ELIMINATE OR DISQUALIFY ATHLETES FROM ANY EVENT IF THEY ARE NOT ABLE TO MEET MINIMUM REQUIREMENTS TO COMPETITIVELY PARTICIPANT IN EACH EVENT.** Qualifying times will be made available. It is the coach's job to determine likelihood of the athlete being able to qualify. Please be diligent about this so that we can eliminate any embarrassment to the athlete during the Games.

IF YOUR ATHLETE IS NEW, PLEASE DO NOT GUESS THEIR CLASSIFICATION. YOU MAY LEAVE THEIR REGISTRATION/ EVENT/ AND OTHER MATERIALS BLANK UNTIL HE/ SHE IS OFFICIALLY CLASSIFIED BY A TRAINED REGIONAL CLASSIFYER.

MICHIGAN VICTORY GAMES RULES AND REGULATIONS

All events will be run in strict accordance with the 1997 USPCAA rules, along with the sports specific governing rules. Rules will be enforced for competition including those pertaining to foot pedals, safety straps, cycling helmets and coaching of athletes. Athletes and coaches not competing within the boundaries of the rules will be disqualified.

EQUIPMENT

The following equipment will **not** be provided by the Games committee: bowling ramps, bicycles or tricycles, helmets, boccia tubes, table tennis paddles, swim devices, boccia sets, power lifting straps, or starting blocks. All equipment must meet the regulations of the appropriate governing body. Teams will be responsible for the transportation and storage of equipment.

MEDICAL FORM

Completed medical forms are due with your registration materials, February 1, 2018. Athletes will not be allowed to compete unless **both** sides of medical forms are properly completed. **You MUST use the medical forms provided with this packet.** Medical forms are current for one year only. **They must have a physician's signature and be dated after May 22, 2017 to be accepted for this competition. You must use the forms provided.** Other physician documentation will not replace the MVG medical forms.

TRANSPORTATION

Teams and athletes will be responsible for their own transportation to and from all events. This includes Bowling, Cycling & Cross Country! You must transport athlete and bike to/ from cycling venue.

CLASSIFICATION

Classification must be done prior to the Games or arrangements to be classified on-site must be made with Games Director IN ADVANCE. There will be one date set for all new athletes and all junior athletes to attend to be classified or re-classified. There may be a fee for classifications to be done closer to your area. You will need to check with Stella at (248) 922- 1236 to discuss when and how much this fee will be. A new team and classification meeting may be set after January 2017 if needed. If you have questions or concerns or if you need classification information, please call: Stella Husch, Games Director at (248) 922- 1236.

Classification will NOT BE PROVIDED ON SITE at the MVG unless otherwise approved by Games Director ahead of time.

AWARDS

Individual awards will be available at the command center. Ribbons will be awarded to junior and senior CP and LA athletes for first, second and third place. To eliminate confusion only independent athletes and team coaches will be allowed to pick up awards, not team athletes. Head coaches please inform your athletes/ coaches of the procedure.

If you have any questions regarding this entry packet please contact: Stella Husch, Michigan Victory Games Director by phone (248) 922- 1236 or e-mail StellaH@StriveRTS.com